

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday January 26, 2016

7:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 7:30 p.m. on Tuesday, January 26, 2016.

VERIFICATION:

Municipal Clerk Gretchen McCarthy certified that the meeting was noticed on January 14, 2016 in the annual meeting notice and on January 22, 2016, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE: Led by Council Member Denise Daniels

ROLL CALL:

Present were Council Members, Denise Daniels, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Absent was Council Member Marc Lippman. Also present were Township Attorney David E. Orron, Township Manager James P. Brady and Municipal Clerk Gretchen McCarthy.

PRESENTATIONS & PROCLAMATIONS:

East Windsor Township 2015 Employees of the Year

Mayor Mironov presented proclamations to the employees of the year, claiming them to be assets to both the Township and the community. Proclamations were presented to:

Margaret Miloscia – Administration

Peter Genthe – Public Works

Police Sergeant Eric Lion – Law and Public Safety

Shalom Heritage Center 12th Annual Gala (January 31, 2016)

Mayor Mironov stated that the proclamation for the Shalom Heritage Center will be presented at their Gala to be held Sunday, January 31, 2016.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Interviewed was Diane Ortiz-Melendez who is interested in the Recreation Commission or the Environmental Commission.

PUBLIC FORUM: None

MINUTES:

September 29, 2015

It was **MOVED** by Zoller and **SECONDED** by Yeager that the September 29, 2015 minutes be approved.

ROLL CALL: Ayes – Rosenberg, Shapiro, Yeager, Zoller, Mironov
Abstain - Daniels
Nays – None

There being five (5) ayes, one (1) abstention and no (0) nays, the September 29, 2015 minutes were approved.

October 13, 2015
November 10, 2015
November 10, 2015 Closed Session
December 8, 2015
December 22, 2015
December 22, 2015 Closed Session
January 1, 2016
January 12, 2016

Mayor Mironov requested all other listed minutes be rescheduled.

ORDINANCE – PUBLIC HEARING:

Ordinance 2016-01 An Ordinance of the Township of East Windsor, New Jersey, to Establish Salaries and Wages for New Jersey State Policeman’s Benevolent Association Local #191 Union for Fiscal Years 2013-2016

The Municipal Clerk read the ordinance by title.

**ORDINANCE 2016-01
TOWNSHIP OF EAST WINDSOR
COUNTY OF MERCER**

**AN ORDINANCE OF THE TOWNSHIP OF
EAST WINDSOR, NEW JERSEY, TO
ESTABLISH SALARIES AND WAGES FOR
NEW JERSEY STATE POLICEMAN’S BENEVOLENT ASSOCIATION
LOCAL #191 UNION FOR FISCAL YEARS 2013-2016**

BE IT ORDAINED AND ENACTED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that employees of the Township in the New Jersey State Policeman’s Benevolent Association Local #191 Union shall be paid the following salaries and wages for the contract years 2013, 2014, 2015 and 2016 and until a successor Ordinance is adopted.

SECTION 1. SCHEDULE OF SALARIES FOR EMPLOYEES HIRED PRIOR TO JANUARY 1, 2010

YEAR 2013

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$73,239.00	\$35.21
Patrolman-B	\$77,099.00	\$37.06
Patrolman-C	\$81,160.00	\$39.02
Patrolman-D	\$85,429.00	\$41.07
Patrolman-E	\$89,426.00	\$42.99
Patrolman-F	\$94,691.00	\$45.52
Sergeant	\$109,175.00	\$52.49

YEAR 2014

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$74,155.00	\$35.65
Patrolman-B	\$78,063.00	\$37.53
Patrolman-C	\$82,174.00	\$39.51
Patrolman-D	\$86,497.00	\$41.58
Patrolman-E	\$91,050.00	\$43.77
Patrolman-F	\$95,875.00	\$46.09
Sergeant	\$110,540.00	\$53.14

YEAR 2015

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$75,082.00	\$36.10
Patrolman-B	\$79,038.00	\$38.00
Patrolman-C	\$83,202.00	\$40.00
Patrolman-D	\$87,578.00	\$42.10
Patrolman-E	\$92,188.00	\$44.32
Patrolman-F	\$97,073.00	\$46.67
Sergeant	\$111,921.00	\$53.81

YEAR 2016

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
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Patrolman-A	\$76,020.00	\$36.55
Patrolman-B	\$80,026.00	\$38.47
Patrolman-C	\$84,242.00	\$40.50
Patrolman-D	\$88,672.00	\$42.63
Patrolman-E	\$93,341.00	\$44.87
Patrolman-F	\$98,287.00	\$47.25
Sergeant	\$113,320.00	\$54.48

SECTION 2. SCHEDULE OF SALARIES FOR EMPLOYEES HIRED AFTER DECEMBER 31, 2009

YEAR 2013

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$60,168.00	\$28.93
Patrolman-B	\$73,239.00	\$35.21
Patrolman-C	\$77,530.00	\$37.27
Patrolman-D	\$81,820.00	\$39.34
Patrolman-E	\$86,111.00	\$41.40
Patrolman-F	\$90,401.00	\$43.46
Patrolman-G	\$94,691.00	\$45.52
Sergeant	\$109,175.00	\$52.49

YEAR 2014

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$60,920.00	\$29.29
Patrolman-B	\$74,155.00	\$35.65
Patrolman-C	\$78,499.00	\$37.74
Patrolman-D	\$82,843.00	\$39.83
Patrolman-E	\$87,187.00	\$41.92
Patrolman-F	\$91,531.00	\$44.00
Patrolman-G	\$95,875.00	\$46.09
Sergeant	\$110,540.00	\$53.14

YEAR 2015

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$61,681.00	\$29.65
Patrolman-B	\$75,082.00	\$36.10
Patrolman-C	\$79,481.00	\$38.21
Patrolman-D	\$83,878.00	\$40.33
Patrolman-E	\$88,277.00	\$42.44
Patrolman-F	\$92,675.00	\$44.56
Patrolman-G	\$97,073.00	\$46.67
Sergeant	\$111,921.00	\$53.81

YEAR 2016

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Patrolman-A	\$62,452.00	\$30.03
Patrolman-B	\$76,020.00	\$36.55
Patrolman-C	\$80,474.00	\$38.69
Patrolman-D	\$84,927.00	\$40.83
Patrolman-E	\$89,381.00	\$42.97
Patrolman-F	\$93,834.00	\$45.11
Patrolman-G	\$98,287.00	\$47.25
Sergeant	\$113,320.00	\$54.48

SECTION 3. LONGEVITY FOR EMPLOYEES HIRED PRIOR TO JANUARY 1, 2010

YEAR 2013, 2014, 2015 AND 2016

<u>Months of Service</u>		<u>Longevity Pay</u>
<u>Begin</u>	<u>Complete</u>	
60	108	4-1/2% of base salary.
109	168	5-1/2% of base salary.
169	228	6-1/2% of base salary.
229	288	7-1/2% of base salary.
289	over	8% of base salary.

SECTION 4. LONGEVITY FOR EMPLOYEES HIRED AFTER DECEMBER 31, 2009

YEAR 2013, 2014, 2015 AND 2016

<u>Months of Service</u>		<u>Longevity Pay</u>
<u>Begin</u>	<u>Complete</u>	
109	168	1-1/2% of base salary.
169	228	2-1/2% of base salary.
229	288	3-1/2% of base salary.
289	over	4% of base salary.

SECTION 5. GENERAL

The hourly rates contained in Section 1 and Section 2 of this Ordinance are established solely for the purpose of overtime and special duty and shall apply solely to the payment of overtime and special duty and for no other purpose.

SECTION 6.

All Ordinances and Resolutions inconsistent with this Ordinance are hereby repealed.

SECTION 7.

Except as otherwise provided rates of compensation provided herein are retroactive to January 1, 2013.

SECTION 8.

This Ordinance shall become effective twenty (20) days after final passage and publication according to law and shall remain in effect until amended or suspended.

Mayor Mironov stated that this ordinance was introduced on January 12, 2016 and declared the public hearing open on Ordinance 2016-01. There being no public comment, Mayor Mironov closed the public hearing.

It was MOVED by Zoller and SECONDED by Rosenberg that Ordinance No. 2015-01 be adopted and authorized for publication as required by law.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Ordinance No. 2015-01 was adopted and authorized for publication as required by law

Ordinance 2016-02

An Ordinance of the Township of East Windsor, New Jersey, to Establish Salaries and Wages for the Police Superior Officers' Association Union for Fiscal Years 2013-2016.

**ORDINANCE 2016 -02
TOWNSHIP OF EAST WINDSOR
COUNTY OF MERCER**

**AN ORDINANCE OF THE TOWNSHIP OF
EAST WINDSOR, NEW JERSEY, TO
ESTABLISH SALARIES AND WAGES FOR THE
POLICE SUPERIOR OFFICERS' ASSOCIATION UNION
FOR FISCAL YEARS 2013-2016**

BE IT ORDAINED AND ENACTED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey that employees of the Township in the Police Superior Officers Association Union shall be paid the following salaries and wages for the contract years 2013, 2014, 2015 and 2016 and until a successor Ordinance is adopted.

SECTION 1. SCHEDULE OF SALARIES

YEAR 2013

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Lieutenant	\$128,158.00	\$61.61
Stand-by Pay	\$ 5,941.94	\$ 2.86

YEAR 2014

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Lieutenant	\$129,760.00	\$62.38
Stand-by Pay	\$ 5,940.94	\$ 2.86

YEAR 2015

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Lieutenant	\$131,382.00	\$63.16
Stand-by Pay	\$ 5,940.94	\$ 2.86

YEAR 2016

<u>Classification</u>	<u>Rate</u>	<u>Hourly</u>
Lieutenant	\$133,024.00	\$63.95
Stand-by Pay	\$ 5,940.94	\$ 2.86

SECTION 2. LONGEVITY FOR EMPLOYEES HIRED BEFORE JANUARY 1, 2010
YEARS 2013, 2014, 2015 AND 2016

<u>Months of Service</u>		<u>Longevity Pay</u>
<u>Begin</u>	<u>Complete</u>	
60	108	4-1/2% of base salary.
109	168	5-1/2% of base salary.
169	228	6-1/2% of base salary.
229	288	7-1/2% of base salary.
289	over	8% of base salary

SECTION 3. LONGEVITY FOR EMPLOYEES HIRED AFTER DECEMBER 31, 2009
YEARS 2013, 2014, 2015 AND 2016

<u>Months of Service</u>		<u>Longevity Pay</u>
<u>Begin</u>	<u>Complete</u>	
109	168	1-1/2% of base salary.
169	228	2-1/2% of base salary.
229	288	3-1/2% of base salary.
289	over	4% of base salary

SECTION 4. GENERAL

The hourly rates contained in Section 1 – Schedule of Salaries are established solely for the purpose of overtime and special duty and shall apply solely to the payment of overtime and special duty and for no other purposes.

SECTION 5.

All Ordinances and Resolutions inconsistent with this Ordinance are hereby repealed.

SECTION 6.

Except as otherwise provided rates of compensation provided herein are retroactive to January 1, 2013.

SECTION 7.

This Ordinance shall become effective twenty (20) days after final passage and publication according to law and shall remain in effect until amended or suspended.

Mayor Mironov stated that this ordinance was introduced on January 12, 2016 and declared the public hearing open on Ordinance 2016-02. There being no public comment, Mayor Mironov closed the public hearing.

It was MOVED by Yeager and SECONDED by Daniels that Ordinance No. 2015-02 be adopted and authorized for publication as required by law.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Ordinance No. 2015-02 was adopted and authorized for publication as required by law

ORDINANCE – INTRODUCTION: None

RESOLUTIONS:

Resolution R2016-026 Designating Exel as Conditional Redeveloper of Redevelopment Area and Authorizing Execution of Escrow Agreement for Interim Costs in Connection Therewith

Mayor Mironov stated that this is an additional step in the redevelopment project that East Windsor has been involved in for the past several months. Mayor Mironov made suggestion to change section 2 on page 1 for the term of the designation to 60 days in order to keep closer tabs on the project and the process. This Resolution designates a redeveloper so that the documents and next several steps can be put in place for the process. An escrow is required to be deposited in order to underwrite the cost of the preparation and negotiation of the documents.

RESOLUTION R2016-026

TOWNSHIP OF EAST WINDSOR

MERCER COUNTY

**RESOLUTION DESIGNATING EXEL AS CONDITIONAL REDEVELOPER
OF REDEVELOPMENT AREA AND AUTHORIZING EXECUTION OF
INTERIM COSTS AGREEMENT IN CONNECTION THEREWITH**

WHEREAS, the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.* (the “Redevelopment Law”) authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of redevelopment; and

WHEREAS, by resolution duly adopted on July 7, 2015, the Township Council (the “Township Council”) of the Township of East Windsor (the “Township”) designated the properties known as Block 13, Lots 1.01 and 1.02 on the Township’s tax map (together, the “Redevelopment Area”) as an area in need of redevelopment under the Redevelopment Law; and

WHEREAS, by Ordinance No. 2015-11, finally adopted on October 13, 2015, the Township Council adopted a redevelopment plan for the Redevelopment Area; and

WHEREAS, Exel (“Exel”) is the contract purchaser of the Redevelopment Area; and

WHEREAS, Exel has expressed a desire to redevelop the Redevelopment Area; and

WHEREAS, the Township Council has determined that Exel is capable of undertaking the redevelopment of the Redevelopment Area; and

WHEREAS, the Township wishes to engage in preliminary negotiations with Exel in furtherance of entering into a formal redevelopment agreement, with said preliminary negotiations to include the receipt and review of additional project specific information from Exel as may be requested.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of East Windsor Township, in the County Mercer, New Jersey, as follows:

Section 1. Exel, with offices at 350 Mac Lane, Keasbey, New Jersey 08832, is hereby conditionally designated as the redeveloper of the Redevelopment Area and has, at the sole and exclusive discretion of the Township, the option to enter into preliminary negotiations for a redevelopment agreement with the Township in connection with the Redevelopment Area.

Section 2. The within designation is hereby made for a limited period of sixty (60) days, and is further contingent upon Exel providing any additional project related information as may be requested by the Township.

Section 3. The within designation is further contingent upon Exel agreeing to reimburse the Township for any and all costs associated with the Township's review of said additional material and any efforts involved in designating Exel as the conditional redeveloper of the Redevelopment Area and negotiating a formal redevelopment agreement between the Township and Exel. Said costs shall include, but not be limited to, the cost of any and all professional consultants retained by the Township to review said materials and/or assist the Township in negotiations of a formal redevelopment agreement, including such costs incurred prior to the date of adoption of this resolution.

Section 4. The Mayor is hereby authorized and directed to execute an Interim Costs Agreement with Exel in substantially the same form as that on file with the Township Clerk, along with such additions, deletions or modifications as the Mayor may deem necessary, after consultation with counsel.

Section 5. This resolution shall take effect immediately.

It was **MOVED** by Rosenberg, **SECONDED** by Shapiro to approve Resolution R2016-026 with the change. .

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2016-026 was approved

Resolution R2016-027 Approval of Interlocal Services Agreement for Dispatch Communication Services with Hightstown Borough

Mayor Mironov pointed out that Council had updated Resolutions in their meeting folders. The agreement was not changed, only the Resolution. The terms of this agreement have been discussed previously. The agreement is a culmination of discussions and negotiations between East Windsor and Hightstown. It underscores the purpose of a shared service agreement which is to enter into terms that are beneficial for both parties to the agreement. For East Windsor, this will provide an opportunity to underwrite the cost of dispatch services as well as to allow additional revenue to be realized. Hightstown, who has already approved this agreement, believes that there is a benefit to Hightstown Borough in a more cost effective manner than they are able to do on their own. This certainly meets the test of a solid, workable shared service agreement.

RESOLUTION R2016-027

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for Dispatch Services in the Borough of Hightstown, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township of East Windsor can and desires to provide these services through a Shared Services Agreement; and

WHEREAS, the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq. authorizes the approval of Shared Services Agreements by Resolution; and

WHEREAS, the Township Council has reviewed the proposed shared services Agreement for Dispatch Services.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey, that

1. The attached Shared Services Agreement between East Windsor Township and Hightstown Borough for Dispatch Services for a five year term, which may be extended by mutual agreement of the parties for up to two (2) additional one year terms is hereby approved in accordance with the provisions of N.J.S.A. 40:65-1, et seq.
2. The Mayor and Council are hereby authorized and directed to execute the attached Agreement.

It was MOVED by Yeager, SECONDED by Shapiro to approve Resolution R2016-027.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2016-027 was approved

Resolution R2016-028 Approval of Professional Services Agreement for Appraisal Services with Sockler Realty Services Group, Inc. for Block 46, Lots 1 and Block 46, Lot 2.

Mayor Mironov requested that the resolution be amended to add the street addresses to the first paragraph after the blocks and lots.

RESOLUTION R2016-028

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there exists a need for property appraisal services on two (2) parcels of land, 6 Conover Road (Block 46, Lot 1) and 20 Conover Road (Block 46, lot 2) in the Township of East Windsor, in the County of Mercer, State of New Jersey; and

WHEREAS, on December 15, 2015, the Township solicited proposals and on January 15, 2016, received three (3) proposals for Tax Appraisal Services for Block 46, Lot 1 and Block 46, Lot 2; and

WHEREAS, the proposal received from Sockler Realty Services Group, Inc. is the lowest priced and responsive; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for "Professional Services" pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Township Council has reviewed the Township Manager's recommendations; and

WHEREAS, the maximum of the contract is \$4,000.00 and funds are available in the Account No.V-20-56-852-856 entitled Reserve for Transportation Improvements as evidenced by the Chief Financial Officer's Certification No. T2016-001.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement with Sockler Realty Services Group, Inc., 299 Ward Street, Suite C, Hightstown, New Jersey 08520

2. This Contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5 (1)(a) of the Local Public Contracts Law because the contract is for service performed by persons authorized by law to practice a recognized profession that is required by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2016-028 with the changes.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2016-028 was approved with the changes.

Resolution R2016-029 Approving Grant Application to Mercer County for Grant Funding for East Windsor Municipal Alliance for Prevention of Substance Abuse for 2016 to 2017

RESOLUTION R2016-029

EAST WINDSOR TOWNSHIP MERCER COUNTY

WHEREAS, the Township of East Windsor desires to apply for and obtain a grant from the County of Mercer for the East Windsor Municipal Alliance for the Prevention of Substance Abuse; and

WHEREAS, East Windsor Township has been approved for a Municipal Alliance Grant for the July 1, 2016 through June 30, 2017 grant term: and

WHEREAS, funding has been made available to East Windsor Municipal Alliance in the amount of \$22,104.00 for the period of July 1, 2016 to June 30, 2017, contingent upon meeting the 25% Cash Match amount of \$5,526.00 and the 75% In-Kind Match amount of \$16,722.00, which is a grant requirement for the funding.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute and file a grant application on behalf of East Windsor Township to Mercer County for the East Windsor Municipal Alliance for the Prevention of Substance Abuse

It was MOVED by Yeager, SECONDED by Daniels to approve Resolution R2016-029.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2016-029 was approved

Resolution R2016-030 Approval of Purchase of Replacement Stove for Senior Center from USA Equipment Direct

Mayor Mironov informed Council that updated resolutions are in their meeting folders. Mayor Mironov requested that paragraph 4 be changed to read “and will meet the low quote and is able to comply with East Windsor purchasing policies;”. Also, the first Now Therefore paragraph, should read “The Manager” and inserted into the second paragraph should be “for installation services in an amount of”

RESOLUTION R2016-030

EAST WINDSOR TOWNSHIP MERCER COUNTY

WHEREAS, there is a need to purchase and install a replacement stove for the East Windsor Township Senior Center; and

WHEREAS, by Resolution R2015-164 the Township Council authorized the purchase of a stove and connection kit from New Jersey Restaurant, Bakery, Deli, & Pizza Equipment and the installation of the stove by Plumbing Solutions, Inc.; and

WHEREAS, the payment policies of New Jersey Restaurant, Bakery, Deli, & Pizza Equipment are counter to East Windsor Township purchasing policies; and

WHEREAS, the second quote originally obtained can supply a comparable stove and connection kit and will meet the low quote and is able to comply with East Windsor purchasing policies; and

WHEREAS, the Township Council has reviewed the Township Recreation Director’s recommendations on said purchase and installation; and

WHEREAS, the maximum amount of the purchase and installation is \$1,899.00 and funds in the amount of \$1,600.00 are available in Account No.C-04-55-970-915-481 entitled “Ordinance 2014-08 Senior Center Acquisition of a Stove”, and funds in the amount of \$299.00 are available in Account No. 5-01-26-310-410-253 entitled “Senior Center Buildings and Grounds Other Contract Services” as evidenced by the Chief Financial Officer’s Certification No. C2016-002.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to: USA Equipment Direct, 3009 Bankers Industrial Drive, Suite B, Atlanta GA 30360 for a Asber Range AER6-36 and connection kit in the amount of \$1,650.00 in accordance with the attached quote.
2. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Plumbing Solutions, Inc. P. O. Box 1080, Hightstown, NJ 08520, for installation services in an amount of \$249.00 in accordance with the attached quote.
3. This Resolution rescinds and replaces Resolution R2015-164.

It was MOVED by Zoller, SECONDED by Yeager to approve Resolution R2016-030 with the changes.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2016-030 was approved with the changes.

Resolution R2016-031 Approval of Professional Services Agreement with ACT Engineers as Backup/Conflict Township Engineer

Mayor Mironov stated that a recommendation has been received on this. This firm will serve as back-up Engineers when needed and are currently working on the Magnolia Ridge project in town.

RESOLUTION R2016-031
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there exists a need for the services of an Engineering Consultant on an as needed basis in the event of needed back up or conflict, for the term of January 1, 2016 through December 31, 2016, in the Township of East Windsor, in the County of Mercer, State of New Jersey; and

WHEREAS, the Township solicited proposals on September 30, 2015 and received two (2) proposals for Township Engineering Services; and

WHEREAS, on January 12, 2016 by Resolution R2016-018 T&M Associates, Inc. was awarded the contract for 2016 Engineering “Professional Services”, pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, a responsive proposal for Engineering Services was received from ACT Engineers; and

WHEREAS, a contract for this professional service may be awarded without public advertising for bids as the contract is for “Professional Services”, pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, this contract is awarded in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, funds are available in Developer Escrow funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement for a term of January 1, 2016 to December 31, 2016 with ACT Engineers, 1 Washington Blvd. Suite 3, Robbinsville, New Jersey 08691.
2. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law, but in accordance with the Fair and Open Process as defined in N.J.S.A. 19:44A-20.5, et seq.
3. The Municipal Clerk shall cause to be printed once, in the Trenton Times, a brief notice stating the nature, duration, service and amount of this contract, and that the resolution and contract are on file and available for public inspection in the office of the Municipal Clerk.

It was MOVED by Yeager, SECONDED by Rosenberg to approve Resolution R2016-031.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2016-031 was approved

APPLICATIONS: None

REPORTS BY COUNCIL AND STAFF:

Council Member Shapiro reported on the Planning Board meeting the previous meeting. Mayor Mironov added that Edward Kelley will serve as Chairperson of the Board for 2016 and Simon “Skip” Berman will be Vice-Chairperson. Council Member Daniels reported on the Environmental Commission meeting where some new members, including student members, were welcomed and Ronald Balint was nominated the Chairperson and Edward Kelley was nominated the Vice-Chairperson. Council Member Zoller reported that the Health Advisory Board met on January 21st where new members were also welcomed. The Health Advisory Board also discussed the need to appropriately mark house numbers for first responders, end of life health issues, and bicycle path connections to Robbinsville. Council Member Yeager reported that the Municipal Alliance for the Prevention of Substance Abuse met on January 6th where the upcoming grant cycle was discussed. Mayor Mironov reported that the Clean Communities Committee held their Adopt-A-Spot Wrap-Up meeting on January 21st to thank all the groups that participated throughout the year. Mayor Mironov also reported that she attended five Eagle Scout Courts of Honor between January 18th and 21st.

CORRESPONDENCE:

Mayor Mironov reported that correspondence has been received from Recreation Director regarding Summer Concerts and Events. Also, the Recreation Department is beginning promotion of the 5KRun/Walk to be held on April 9 and being sponsored for Autism Awareness at Etra Lake Park.

APPOINTMENTS:

2016 Local Emergency Management Planning Committee

Mayor Mironov stated that she previously circulated her list of appointments for the Local Emergency Management Planning Committee for the year 2016, asking that they be entered into the record:

2016 Local Emergency Management Planning Committee:

<u>Title</u>	<u>Name</u>
Mayor	Janice S. Mironov
Township Manager	James P. Brady
Emergency Management Coordinator	Chief of Police Harry Marshall
Deputy Emergency Management Coordinator	Lieutenant James Geary
Public Information	Lieutenant Jeffrey Dorrian
Police Service Coordinator	Lieutenant Christopher Jackson
Communications/Shelter	Sergeant George Paieda
Public Works Director	William Askenstedt
Health Department	Lorna Bonorand
Operations Officer	Sergeant Scott Bodnar
Emergency Medical Services Coordinator	Sergeant William Hanson
East Windsor Municipal Utilities Authority	Richard Brand
Construction Official	Roman Petruniak

East Windsor Municipal Alliance for the Prevention of Substance Abuse

Mayor Mironov, in addition to Council Members Yeager, Council Member Zoller and two previously appointed student members, Jack Krall and Alexis Brandon, made the following appointments to the Municipal Alliance for 2016: Det. Joseph Gorski, Bershane Grimsley, Luz N. Horta, Leslie Koppel, Cris Ciobanu, Eugene Lambert, Kay L. Morales, Jessica Nitti, Tricia Bilardo, Wayne Varga, Al Werner, Brenda Werner, and Roswell Perez.

Mayor Mironov also appointed a Finance Committee for the upcoming budget to consist of herself, Council Member Perry Shapiro, Township Manager Jim Brady and Finance Officer Laurie Finger.

APPROVAL OF BILLS:

Mayor Mironov specified the various bill lists presented for payment dated January 21, 2016. Mayor Mironov had a question on page 3 of the Current 2016 list for ammunition and supplies, asking why it was not on the 2015 bill list instead as the purchase was approved by a Resolution in 2015.

It was MOVED by Rosenberg, SECONDED by Zoller to approve the Bill Lists with the one exception raised.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays the presented Bill Lists dated January 21, 2016 were approved with the exception specified.

MATTERS BY COUNCIL:

Council Member Zoller raised a question as to the clearing of snow from County roadways after the previous weekend's storm, especially at intersections. Township Manager Brady will look into the matter.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. No Net Loss Grant Phase III

Mayor Mironov stated that a memo has been distributed with some background information on this matter. This is phase three of the grant given to the Township. The phase three application was submitted to the N.J.D.E.P. in June of 2013. This was put on the agenda to review the program submitted and if there are any changes that may want to be made. The first property is off Old York Road as a great many trees were destroyed or removed from the area during the Turnpike widening project and the Township has been committed to reforesting some part of that area. The second project was on the Etra Road Open Space property south of the Disbrow Hill playing fields, which is a rather large property purchased and acquired as Open Space. The third project was Street Trees, being an opportunity for residents to replace trees lost during storms, within certain parameters. The fourth project is the Disbrow Hill fields where some planting has already been done but some additional room exists to plant more trees. The fifth project would be utilized to replace and increase trees in some of the Township Park areas, referred to as park maintenance including the Disbrow Hill Road Park for facility shade and street trees. Mayor Mironov stated that there are two questions at this point, the first being whether these are viable projects that the Township wishes to continue. The second question would be which projects to move forward with in phase three. Mayor Mironov stated that she and the Public Works Director have discussed and identified that the first two projects make the most sense to move on at this time.

Approximately 4400 trees would be planted between the two properties, dependent upon how much of the area has reforested itself and how much buffer would be needed. The general consensus of Council was to proceed with specifications and bidding for the first two projects and to obtain further information from staff on the other three projects.

2. Request for Temporary Disability Leave without Pay

Mayor Mironov remarked that the Township Manager has made recommendation on this matter. An unpaid leave of absence was granted previously and this request is for an extension of that leave to January 25, 2016

It was MOVED by Rosenberg, SECONDED by Shapiro to grant the extension of temporary disability leave without pay to January 25, 2016.

ROLL CALL: Ayes – Daniels, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays the extension of leave was granted to January 25, 2016.

MATTERS BY PUBLIC: None

ADJOURNMENT:

There being no further business Mayor Mironov adjourned the meeting at 8:51pm.

Next Meeting: Tuesday, February 9, 2016 @ 7:30 p.m.

Gretchen McCarthy
Municipal Clerk

Janice S. Mironov
Mayor